Classic Checklists

USAS	USPS	EMIS	EIS
• New Hire Reporting for Independent Contractors Checklist • USAS Month End Closing Checklist • USAS Calendar Year End Closing Checklist • USAS Fiscal Year End Closing Checklist	• Correcting a HSA File with Zero Contribution • Creating a Benefit Upload File for AESOP - Not Using Kiosk • Deceased Employee Final Payment • Reporting Taxable Amounts of Life Insurance Premiums • STRS Advance Post Fiscal Year End Balancing • Updating Insurance Rates • Using the New W4 • USPS Quarter End Closing Checklist • USPS Calendar Year End Closing Checklist • USPS Fiscal Year End Closing Checklist	• Five Year Forecast Submission Checklist • Financial (Period H) Submission Checklist • USPS EMIS Staff & Course Collection Checklist	• EIS Fiscal Year End Closing Checklist