

# PowerSchool Guides & Resources

## HB 410 Documents

- [Truancy and Chronic Absenteeism Summary Documentation.pdf](#)
- [PS HB410 updates.pdf](#)
- [ODE HB410 FAQ](#)

## PowerSchool Guides

- [FY18 Importing FA Test Scores\\_Post\\_Migration.pdf](#)
  - [FY18 Post\\_migration\\_template\\_FA\\_ACT sample.xlsx](#)
- [Permanently Store Grades-End of Semester](#)
- [Setting Up PowerTeacher Pro QRC.pdf](#)
- [PowerScheduler User Guide vs. 8.x](#)
- [Elementary Scheduling-Live Side \(Pre-EOY\)](#)
- [Elementary Scheduling-Live Side \(Post-EOY\)](#)
- [Commit the Master Schedule - 2021- \*\*NEW!!\*\*](#)
- [PowerSchool Fees - for School Staff.pdf](#)
- [How to Add Days to the Current School Year.pdf](#)
- [Prepare to Build Workbook.pdf](#)
- [Managing Courses at the District Office.pdf](#)
- [FCCC Grade Import Directions.pdf](#)
- [How to Properly Drop and Add a Section.pdf](#)
- [Deleting a Student in PS.pdf](#)
- [End of Term Checklist.pdf](#)
- [PowerSchool EOY Checklist - 2021- \*\*NEW!!\*\*](#)
- [Start of Year Checklist 2021.docx - \*\*NEW!!\*\*](#)
- [Consolidate Users.pdf](#)
- [Single Sign-on Parent Accounts.pdf](#)
  - [MLearning Guides for PowerSchool Parents and Student Portals: <http://goo.gl/kfBj9i>](#)
- [Graduation Planner Setup.pdf](#)
- [Pre-registering students.pdf](#)
- [Auto Study Hall Scheduler.pdf](#)
- [Building Level Year End.pdf](#)
- [Address Management-District Boundaries.pdf](#)
- [PT Mobile App.pdf](#)
- [Using PowerTeacher Pro Quick Reference Card.pdf](#)
- [Setting Up PowerTeacher Pro QRC.pdf](#)
- [GPA, Honor Roll & Class Rank.pdf](#)
- [GE Import 12-13.pdf](#)
- [Importing KRAL Test Scores.pdf](#)
- [FY18 Importing FA Test Scores.pdf](#)
- [FY\\_17 PowerSchool Test Results.pdf](#)
- [Importing ACT & SAT.pdf](#)
- [Instructions for Importing the Custom OGT Screen and Scores.pdf](#)
- [Import Student or Staff Photos.pdf](#)
- [DDE Fee Export.pdf](#)
- [DDE Transportation Export.pdf](#)
- [Create Managed Connection.pdf](#)
- [Importing a File to Excel.pdf](#)
- [PS & Importing Configuration and Data Post Upgrade.pdf](#)
- [PowerSchool Health Setup](#)
- [Calculating Quarter Honor Role](#)
- [PowerSchool Communications QuickGuide](#)
- [PowerSchool Communications - Class Rosters-PDF setup](#)

## Helpful Resources

- [Searches & DAT's.pdf](#)
- [PS 7.5.x System Requirements.pdf](#)

Have you found yourself saying, 'my PowerSchool is acting funny'? Maybe not in those exact words. Certain versions of operating systems, Java, and web browsers all play a key role in your district's PowerSchool performance. Attached above is Pearson's system requirements for version 7.5.x, pay special attention to page 14 & 15. This document can also be found on PowerSource, article #67283.

## Websites

Please keep in mind that customizations are not currently supported by NWOCA Student Services staff. If you do choose to implement customized screens and reports we recommend that you keep a log of all customizations. Track what you implemented, track where you found what you implemented and how you implemented the customization. Why? When we apply updates to your PowerSchool application, the customizations will be lost. With that being said, check out some of the websites below. My favorite is Power Data Solutions.

<http://www.powerdatasolutions.org/>

[http://www.nicktech.org/OR\\_Screenshots](http://www.nicktech.org/OR_Screenshots)

<http://www.edutech.nodak.edu/powerschool/templates/>

<https://sites.google.com/a/gwaea.org/psusers1/>

### **Something You Should Know:**

Course records should not be deleted in PowerSchool, however you can make any course "inactive" in your building's course catalog.

To inactivate a course, go to School Setup > Courses and click on the link "Manage Courses for this building". This will take you to a screen that will list all courses with checkboxes next to each course. To inactivate a course, uncheck the checkbox next to the course you wish to be inactive in your building.

After doing this, the course will no longer appear in course lists in your building.