

# Training Materials

This page contains various NWOCA educational materials to accompany training sessions held by our Fiscal team.

USAS		
Name of Session	Materials	Date
Budgeting	<a href="#">Budgeting Presentation</a> <a href="#">Budgeting Recording</a> <a href="#">Budgeting Checklist</a>	18 Mar 2021
Disbursements	<a href="#">Disbursement Video</a>	
Grids & Navigation	<a href="#">Grids &amp; Navigation Video</a>	
Purchase Orders	<a href="#">Purchase Order Video</a>	
Requisitions	<a href="#">Requisitions Video</a>	
Report Sorting	<a href="#">Dynamic Sort Video</a>	
Expenditure Process	<a href="#">Expenditure Process Video</a>	
Reports Training	<ul style="list-style-type: none"> <li>• <a href="#">Report Overview Video</a></li> <li>• <a href="#">As of Period - Reports</a></li> <li>• <a href="#">Grid Reporting - Reports</a></li> <li>• <a href="#">Query Options/Account Filters - Reports</a></li> <li>• <a href="#">Save/Recall - Reports</a></li> <li>• <a href="#">Sort Options - Reports</a></li> <li>• <a href="#">Report Bundles - Reports</a></li> </ul>	
Receipts and Refunds	<a href="#">Receipt &amp; Refund Video</a>	
Receipts, Refunds & Transfer/Advance	<a href="#">Receipts, Refunds &amp; TransfersAdvances</a>	09 Sep 2021

USPS		
Name of Session	Materials	Date
Payroll EMIS Training	<ul style="list-style-type: none"> <li>• <a href="#">EMIS Training Video</a></li> <li>• <a href="#">EMIS Payroll Checklist</a></li> </ul>	29 Apr 2021
New Contract Training	<a href="#">New Contract Video</a> <a href="#">New Contract Checklist</a>	06 May 2021
Wave 8 Payroll Process Training	<ul style="list-style-type: none"> <li>• <a href="#">Wave 8 Payroll Overview Video</a></li> <li>• <a href="#">Wave 8 Payroll Process Training Video</a></li> <li>• <a href="#">Payroll Follow Up Processing Training Video</a></li> </ul>	09 Jul 2021  16 Jul 2021 23 Jul 2021

Touch base Recording:	
03 Mar 2021	<a href="#">NWOCA Redesign Touch Base-20210303.mp4</a>