

# VALACT

- Creates a report of invalid accounts with explanation as to why the accounts are considered invalid
  - All accounts are validated REGARDLESS of active/inactive or any start/stop dates
- WARNING messages will not cause any problems when trying to run year end programs like USAEMSED or USAEMS
  - Warning messages appear for invalid accounts that have \$0.00 in all Amount Fields.

	Fiscal Year	Encum.	Budget	Encum.	Calendar Year	Encum.
Initial Budget :	_____		GAAP Original Budget:	_____		
+ Carryover Encum.:	_____					
+ Additions :	_____		_____			
- Deductions :	_____		_____			
= Expendable :	_____					
- Actual Expended :	_____		_____			
- Encumbered :	_____					
= Unenc. Balance :			0%			
			Next FY Proposed:	_____		

- FATAL messages will prevent the USAEMS sequential file from being created
  - Fatal messages must be corrected

# VALACT

## Accounts Validation Program

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This program allows the user to obtain a report of invalid accounts.

**\*\* Main Menu Options: \*\***

- R - Create Invalid Account Report
- E - Exit Program

Enter Option <R>: \_

**\*\* Would you like to exclude accounts with all zero amounts?**

- Y - Exclude accounts with all zero amounts
- N - Do not exclude accounts with all zero amounts

Enter Option <N>: \_

Choosing "Y" to exclude accounts with all \$0 amounts may significantly reduce the number of warnings on your report.

# POSSIBLE VALACT MESSAGES

## “Warning: ODE requires OPU to be entered for this func/obj per EMIS Guide”

Will only appear for traditional districts with more than one building.

- According to the Expenditure Chapter in ODE’s EMIS guide, ODE wants an OPU for particular function/objects
- This warning was added in USAS in response to the ‘critical errors’ on OPU’s implemented by ODE during period H EMIS reporting
  - This warning will not appear if the function or object are invalid
  - Critical errors in manifest – prorated by ODE
- Current ODE EMIS Manual – Section 6.3 Expenditure Record (QC)

VALACT warning:

02 200 4111 891 9001 000000 400 00 000 Warning: ODE requires OPU to be entered for this func/obj per EMIS Guide.

EMIS guide states 41xx function with Object 8X0 must have OPU defined (meaning OPU must be tied to building IRN#). In OPUEDT 400 is tied to district IRN. Leave as is and it will prorate expenses, otherwise if ART club expenses are tied to high school, ACTCHG the OPU to 200 so expenses will be tied to HS building IRN#

### OPUEDT

Entity

OPU	Description	IRN	Type
<u>001</u>	<u>SAMPLEVILLE - DISTRICT WIDE</u>	<u>011111</u>	
<u>100</u>	<u>SAMPLEVILLE ELEM/MIDDLE SCHOOL</u>	<u>022222</u>	
<u>200</u>	<u>SAMPLEVILLE HIGH SCHOOL</u>	<u>033333</u>	
<u>300</u>	<u>SAMPLEVILLE CENTRAL OFFICE</u>	<u>011111</u>	<u>C</u>
<u>400</u>	<u>EXTRA CURRICULARS</u>	<u>011111</u>	

Table 18. Extracurricular Activities

Function Codes	Object Codes											
	111	112	141	1X0	45X	4X0	520	530	5X0	6X0	81X	8X0
	113	114	143	2X0			83X	7X0	82X			
	142											
	144											
4100	O	P	O	P	P	P	N/A	N/A	O	O	N/A	O

# POSSIBLE VALACT MESSAGES

## “Invalid object per the current blue book standards”

Same applies for invalid function or receipt codes

- The dimension (function, receipt or object code) is no longer valid in USAS
  - Warning will precede the message if there are zero amounts against this account; may be ignored
  - Fatal will precede if there are any non-zero amounts against this account; need to use ACTCHG to make the necessary changes

TI FND FC/R OBJ SPCC SUBJECT OPU IL JOB	ERROR MESSAGE(S)
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01 001 2700 700 0000 000000 000 00 000	FATAL: Invalid object per the current blue book standards.
GENERAL OPERATION/MAINT OF PLANT CAPITAL OUTL	

# POSSIBLE VALACT MESSAGES

## “Invalid fund per the current blue book standards”

- The fund is no longer valid in USAS
  - Warning will precede the message if there are zero amounts against this account; may be ignored
  - Fatal will precede if there are any non-zero amounts against this account; need to use FNDCHG to make the necessary changes

# POSSIBLE VALACT MESSAGES

“ODE requires SUBJ or IL to be entered for this func/obj in most cases”

- According to EMIS requirements, ODE wants a subject or instructional level on certain types of accounts.
  - Rule of Thumb:
    - If it's a high school or middle/junior high class where teachers teach specific courses, a subject code should be provided.
    - If it's an elementary, then an instructional level should be provided.
    - However, ODE states that there are cases where this doesn't apply and it is okay in those cases not to provide the subject or instruction level code. Since it is not enforced it will display as a warning in VALACT.

## POSSIBLE VALACT MESSAGES

“A Valid EMIS category should be entered for this fund”

- **WARNING** will precede this message if you entered an “\*” in the EMIS Fund Category (in ACTSCN) or ‘not applicable’ in USASWEB for a fund that requires an EMIS Category code. This is intended for you to verify (double-check) that there isn’t an existing code that should be used. If no proper code exists, the \* should be used.
- **WARNING** will also precede message if EMIS Fund Category is blank for a fund that requires an EMIS Category code **and** there is no activity against this code; Even though a warning, strongly advise to enter a fund category (or an \*) to that cash account.
- **FATAL** will precede this message if the EMIS Fund Category is blank for a fund that requires a fund category code **and** there is activity against this fund. Must enter a fund category to the cash account