Attendance Conversions

Go to each school and click on School under Setup > Attendance Conversions

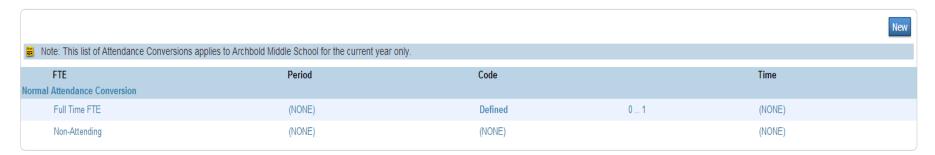
This is what you might see if you use Meeting Period-to-Day for your attendance:

Attendance Conversions



This is what you might see if you use Daily Code-to-Day for your attendance:

Attendance Conversions



Click on the word "Defined" to open up the detail and make sure your conversion is there. If there is no data in the fields, you will need to reenter the information.

For Meeting, Period-to-Day an example of a setup is below:

Periods Present	Day Attendance Value
0	ol
1	0
2	0
3	0
4	0.5
5	0.5
6	1
7	1
8	1
9	1
10	1
11	1

For Daily, Code-to-Day an example of a setup is below:

Code	Day Attendance Value
(Present)	1
A (Absent)	0
T (Tardy)	1
P (Parent Excused)	0
U (Unexcused)	0
S (School Excused)	1
I (In School Suspension)	1
O (Out of School Suspension)	0
X (Truant)	0
V (Vacation)	0
F (Field Trip)	1